



ACT[®] ASPIRE[®]

Technical Readiness Online Testing



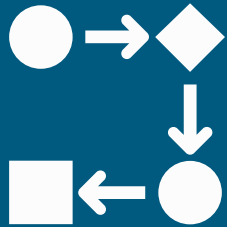
AGENDA



Accessing and Navigating
PearsonAccess^{next}



ACT Aspire Testing
Process



Online Testing - Technical
Readiness Steps



Resources and Materials





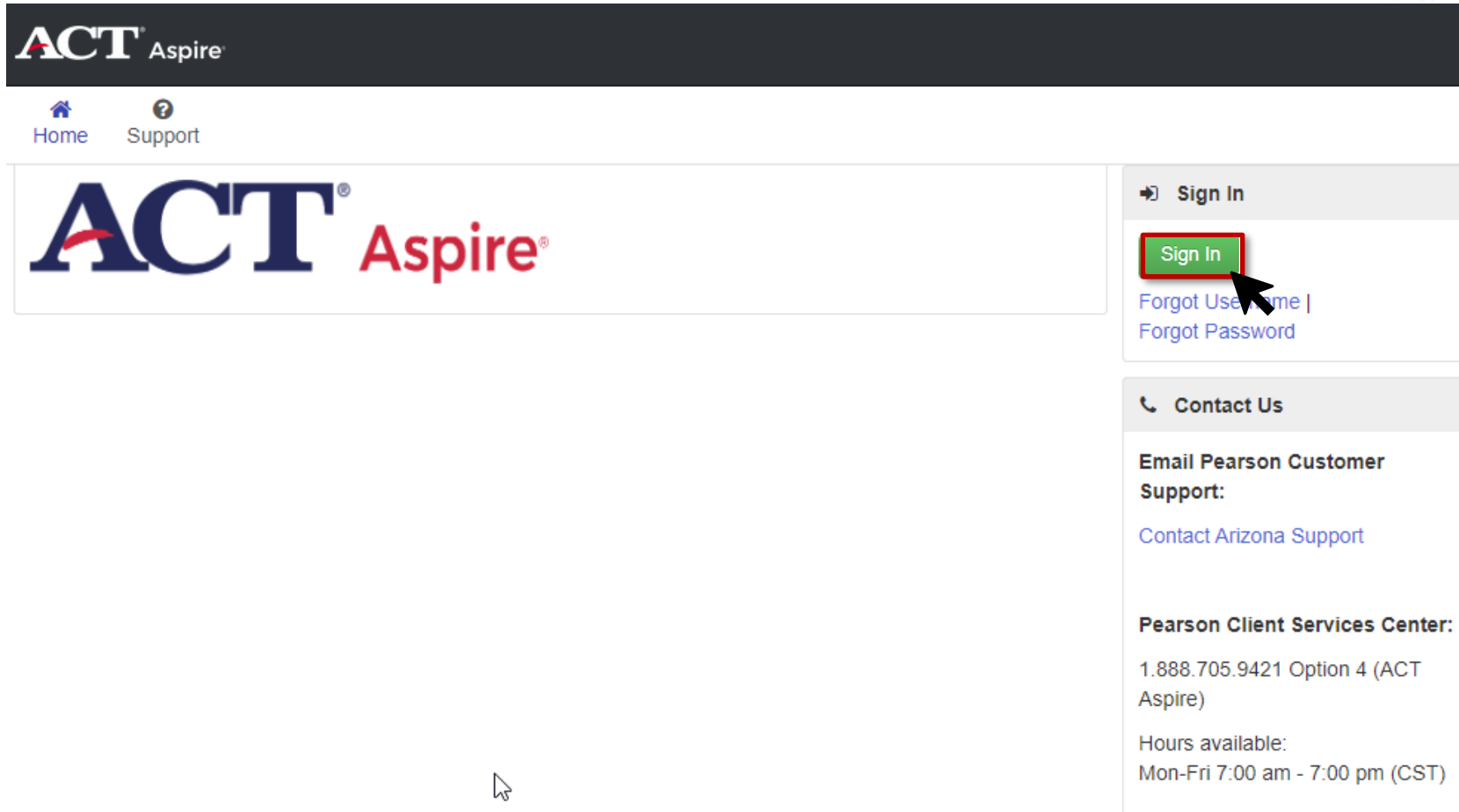
PEARSONACCESS^{NEXT}



ACCESSING AND NAVIGATING

ACCESSING PearsonAccess^{next}

- ASPIRE.PEARSONACCESSNEXT.COM



The screenshot displays the ACT Aspire website. At the top, a dark navigation bar contains the ACT Aspire logo. Below this, a white navigation bar features 'Home' and 'Support' links. The main content area is divided into two sections. The left section features a large ACT Aspire logo. The right section contains a 'Sign In' button, which is highlighted with a red box and a black arrow. Below the 'Sign In' button are links for 'Forgot Username' and 'Forgot Password'. Further down, there is a 'Contact Us' section with a phone icon. This section includes the text 'Email Pearson Customer Support:' followed by a link 'Contact Arizona Support'. Below this, it states 'Pearson Client Services Center:' followed by the phone number '1.888.705.9421 Option 4 (ACT Aspire)' and the hours 'Hours available: Mon-Fri 7:00 am - 7:00 pm (CST)'. A speaker icon is visible in the bottom right corner of the page.

ACT Aspire

Home Support

ACT Aspire

Sign In

Sign In

[Forgot Username](#) | [Forgot Password](#)

Contact Us

Email Pearson Customer Support:

[Contact Arizona Support](#)

Pearson Client Services Center:

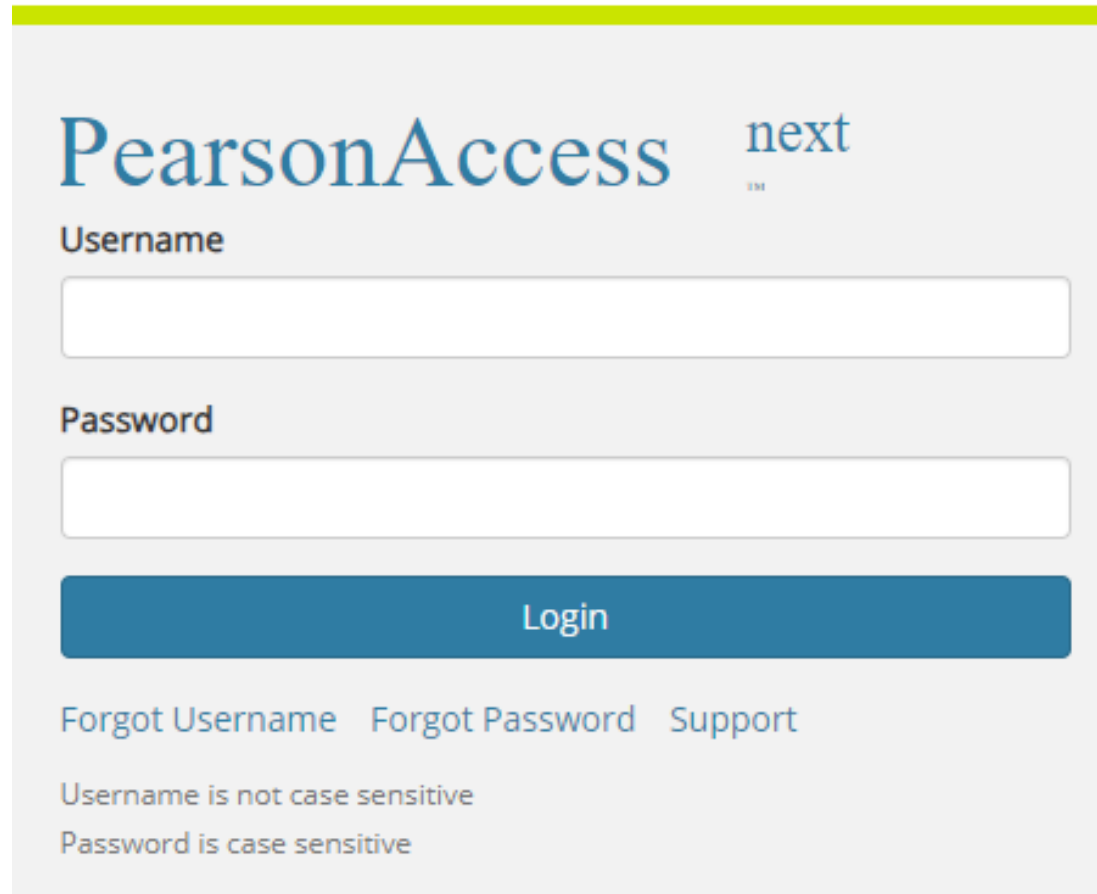
1.888.705.9421 Option 4 (ACT Aspire)

Hours available:
Mon-Fri 7:00 am - 7:00 pm (CST)

ACCESSING AND NAVIGATING

ACCESSING PearsonAccess^{next}

- ASPIRE.PEARSONACCESSNEXT.COM



The screenshot shows the PearsonAccess next login interface. It features a light gray background with a yellow header bar. The PearsonAccess next logo is at the top. Below it are input fields for Username and Password, followed by a blue Login button. At the bottom, there are links for 'Forgot Username', 'Forgot Password', and 'Support', along with case sensitivity notices for both fields.

PearsonAccess ^{next}

Username

Password

Login

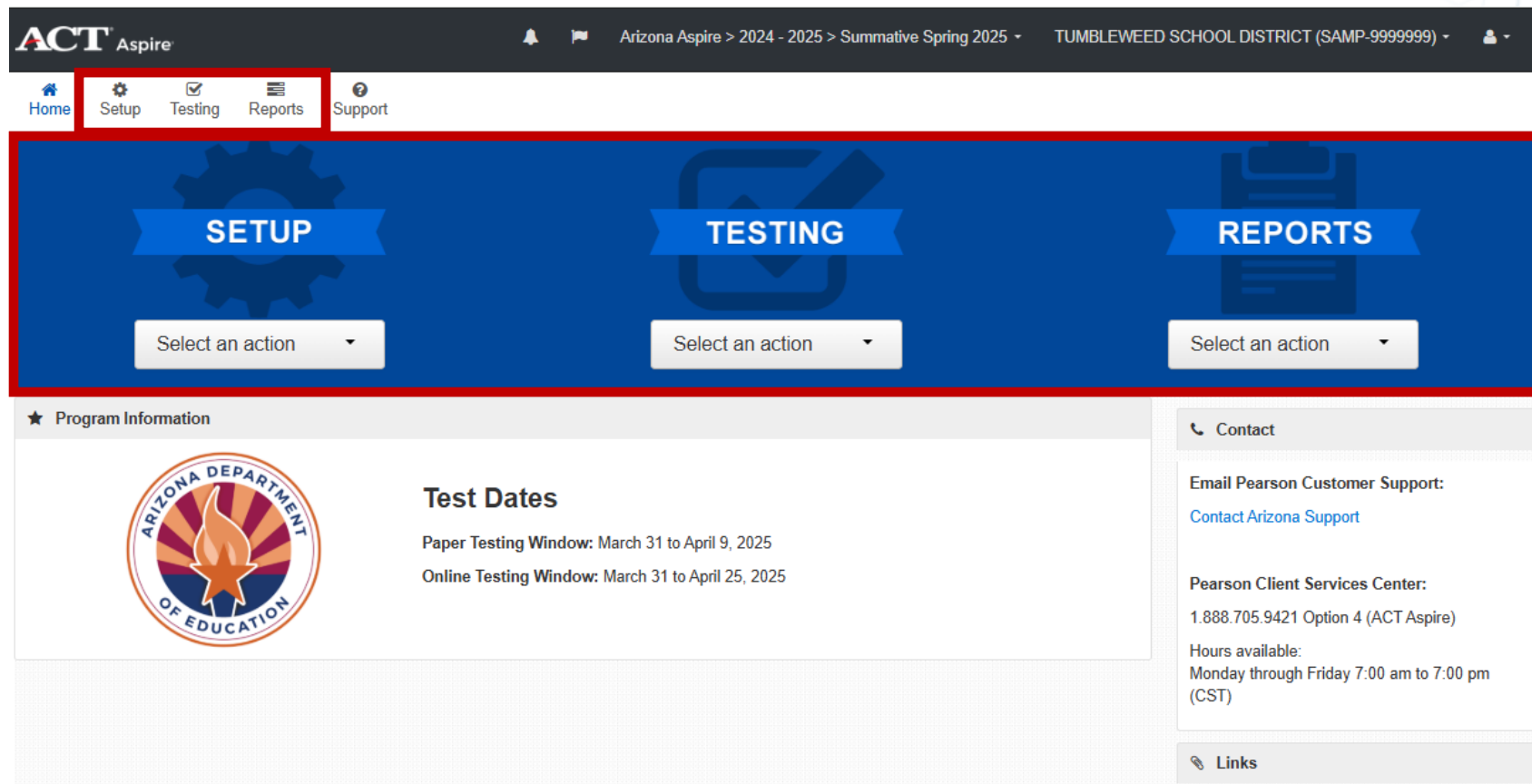
[Forgot Username](#) [Forgot Password](#) [Support](#)

Username is not case sensitive
Password is case sensitive

ACCESSING AND NAVIGATING

NAVIGATING PearsonAccess^{next}

■ MAIN MENUS



The screenshot displays the PearsonAccess next interface. At the top, a dark navigation bar includes the ACT Aspire logo, a notification bell, a flag icon, the breadcrumb "Arizona Aspire > 2024 - 2025 > Summative Spring 2025", the district name "TUMBLEWEED SCHOOL DISTRICT (SAMP-9999999)", and a user profile icon. Below this is a secondary navigation bar with icons and labels for "Home", "Setup", "Testing", "Reports", and "Support". The "Setup", "Testing", and "Reports" items are highlighted with a red border. The main content area features three large blue buttons labeled "SETUP", "TESTING", and "REPORTS", each with a corresponding icon and a "Select an action" dropdown menu. Below the buttons, the "Program Information" section is visible, featuring the Arizona Department of Education logo and "Test Dates" for Paper and Online testing windows in March and April 2025. A "Contact" sidebar on the right provides contact information for Pearson Customer Support and the Client Services Center, including a phone number and hours of availability. A "Links" section is also present at the bottom of the sidebar.

ACT[®] Aspire[®]

Arizona Aspire > 2024 - 2025 > Summative Spring 2025 TUMBLEWEED SCHOOL DISTRICT (SAMP-9999999)

Home Setup Testing Reports Support

SETUP **TESTING** **REPORTS**

Select an action Select an action Select an action

★ Program Information

 **Test Dates**

Paper Testing Window: March 31 to April 9, 2025
Online Testing Window: March 31 to April 25, 2025

Contact

Email Pearson Customer Support:
[Contact Arizona Support](#)

Pearson Client Services Center:
1.888.705.9421 Option 4 (ACT Aspire)

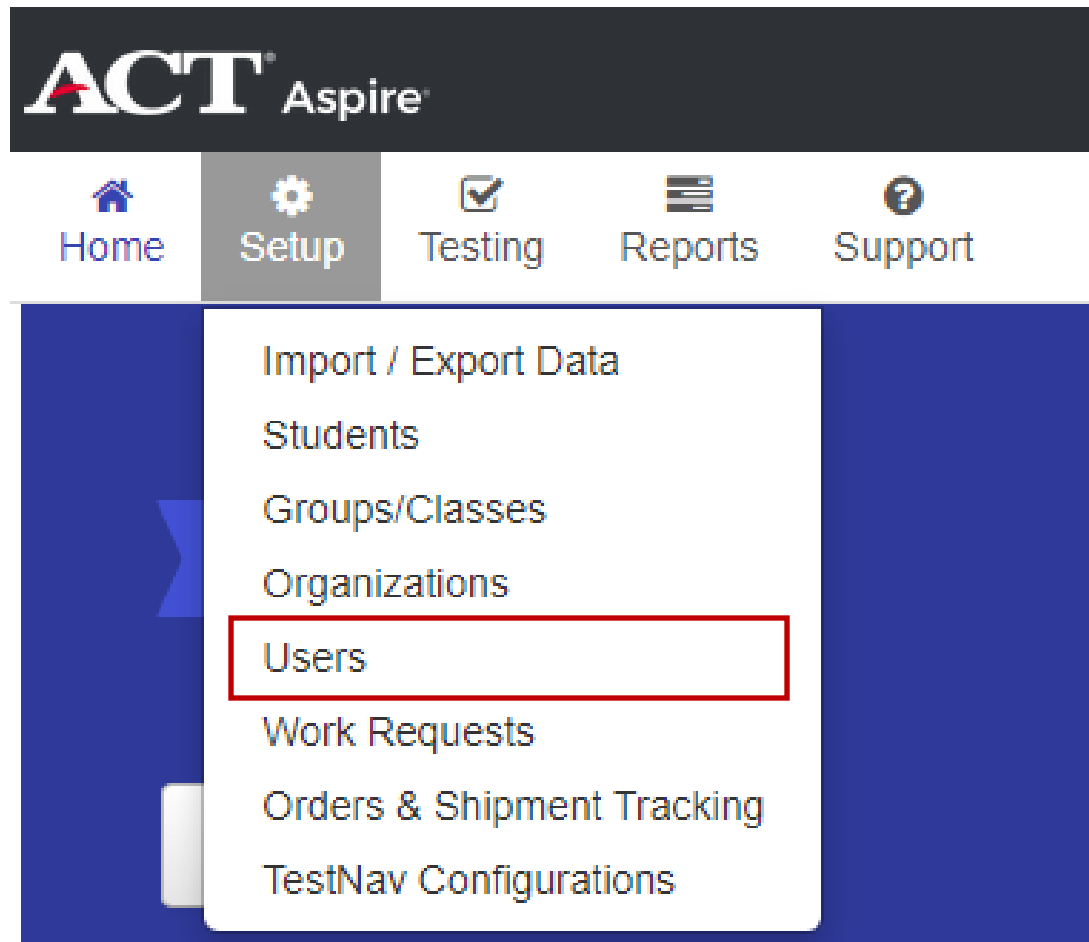
Hours available:
Monday through Friday 7:00 am to 7:00 pm (CST)

Links

ACCESSING AND NAVIGATING

NAVIGATING PearsonAccess^{next}

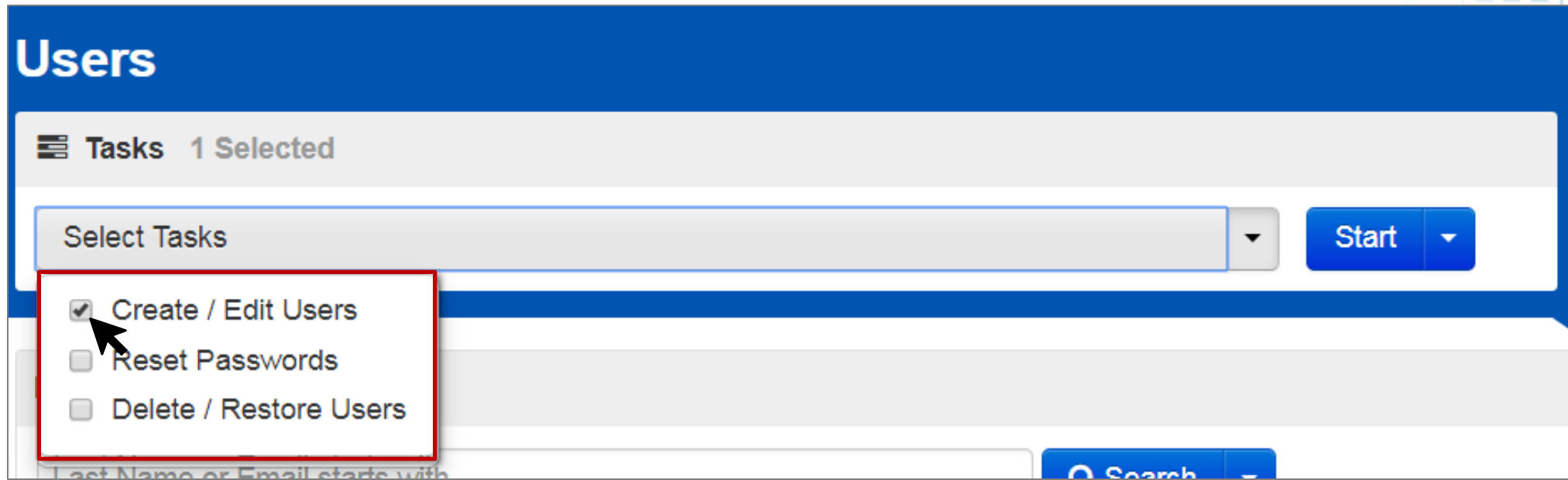
- SETUP > USERS



ACCESSING AND NAVIGATING

NAVIGATING PearsonAccess^{next}

■ TASK MENUS



The screenshot shows the 'Users' task menu in PearsonAccessnext. At the top, there's a blue header with the word 'Users'. Below it, a grey bar indicates 'Tasks 1 Selected'. A 'Select Tasks' dropdown menu is open, showing three options: 'Create / Edit Users' (checked), 'Reset Passwords', and 'Delete / Restore Users'. A red box highlights these options, and a black arrow points to the 'Create / Edit Users' checkbox. To the right of the dropdown is a blue 'Start' button. Below the dropdown, there's a search bar with the placeholder text 'Last Name or Email starts with' and a blue 'Search' button.

Users

Tasks 1 Selected

Select Tasks

- ☒ Create / Edit Users
- ☐ Reset Passwords
- ☐ Delete / Restore Users

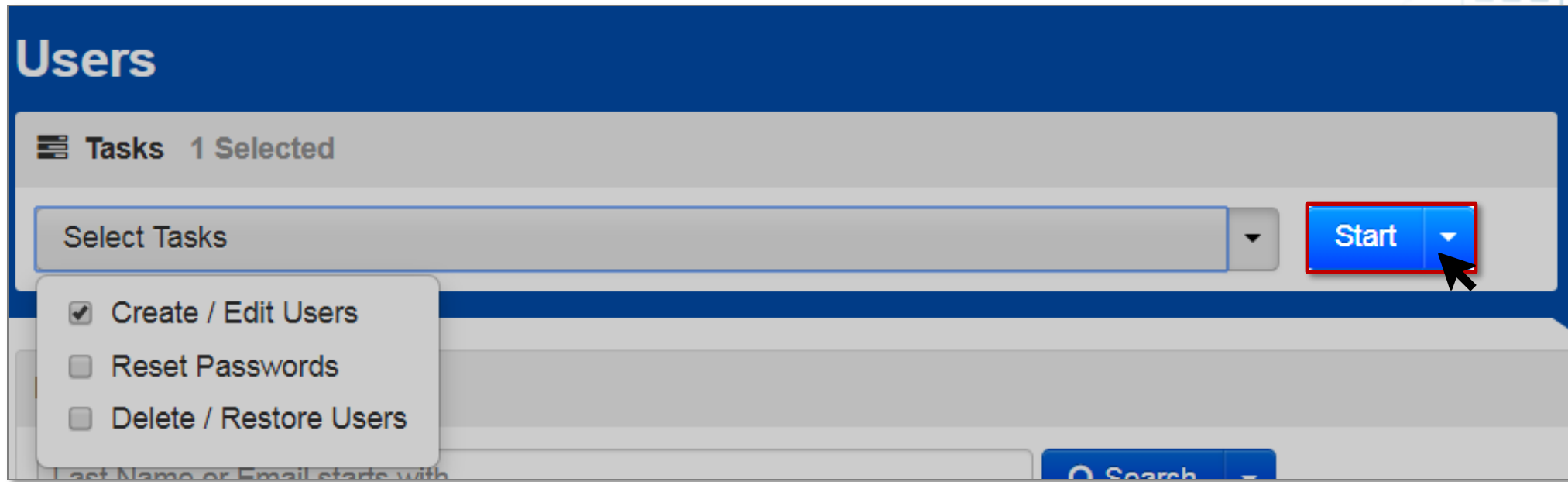
Last Name or Email starts with

Search

ACCESSING AND NAVIGATING

NAVIGATING PearsonAccess^{next}

- TASK MENUS



ACCESSING AND NAVIGATING

NAVIGATING PearsonAccess^{next}

■ TASK MENUS

The screenshot displays the 'Users' task menu in the PearsonAccess^{next} system. The interface features a dark blue header with the word 'Users' in white. Below the header, a grey bar indicates 'Tasks 1 Selected'. A 'Select Tasks' dropdown menu is open, showing three options: 'Create / Edit Users' (checked), 'Reset Passwords', and 'Delete / Restore Users'. To the right of the dropdown is a blue 'Start' button with a downward arrow. A red-bordered box highlights the 'Start' button's dropdown menu, which lists the same three tasks. A black mouse cursor is pointing at the 'All Tasks' option at the top of this menu. At the bottom right of the interface, there is a search bar with the placeholder text 'Last Name or Email starts with' and a blue 'Search' button. A speaker icon is located at the bottom right of the screenshot.

Users

Tasks 1 Selected

Select Tasks

- ☒ Create / Edit Users
- ☐ Reset Passwords
- ☐ Delete / Restore Users

Start

All Tasks

Create / Edit Users

Reset Passwords

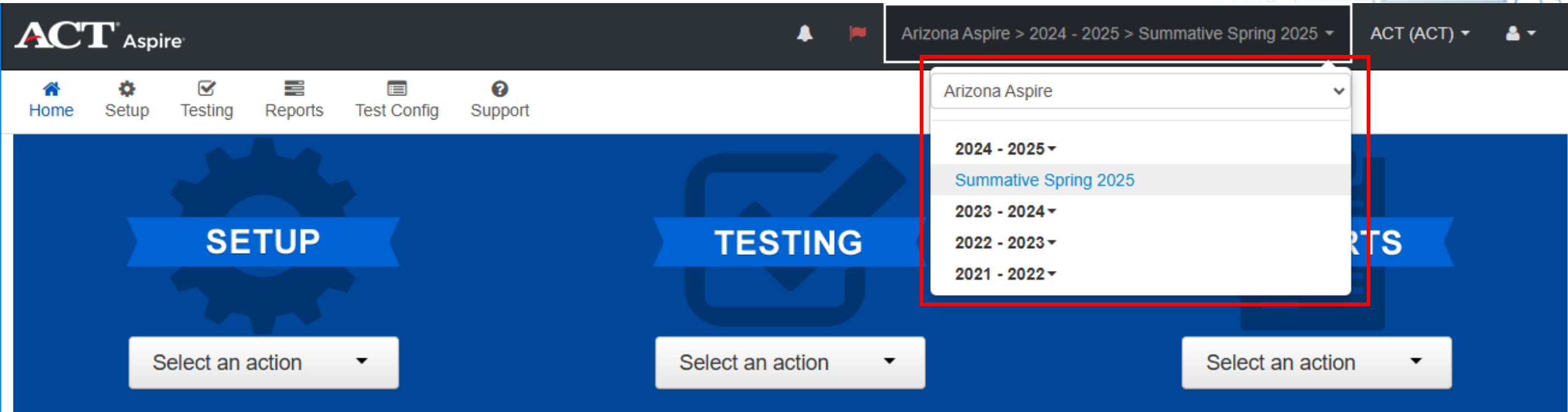
Delete / Restore Users

Last Name or Email starts with

Search

ACCESSING AND NAVIGATING

CHANGING ADMINISTRATIONS



The image shows the ACT Aspire user interface. At the top, the logo "ACT Aspire" is on the left, and a breadcrumb trail "Arizona Aspire > 2024 - 2025 > Summative Spring 2025" is on the right. Below the logo is a navigation bar with icons and labels for Home, Setup, Testing, Reports, Test Config, and Support. The main content area has a blue background with three large buttons: "SETUP" (with a gear icon), "TESTING" (with a checkmark icon), and "REPORTS" (with a bar chart icon). Each button has a "Select an action" dropdown below it. A red box highlights a dropdown menu that is open, showing a list of administrations: "Arizona Aspire", "2024 - 2025", "Summative Spring 2025" (highlighted), "2023 - 2024", "2022 - 2023", and "2021 - 2022".

ACT Aspire

Arizona Aspire > 2024 - 2025 > Summative Spring 2025

ACT (ACT)

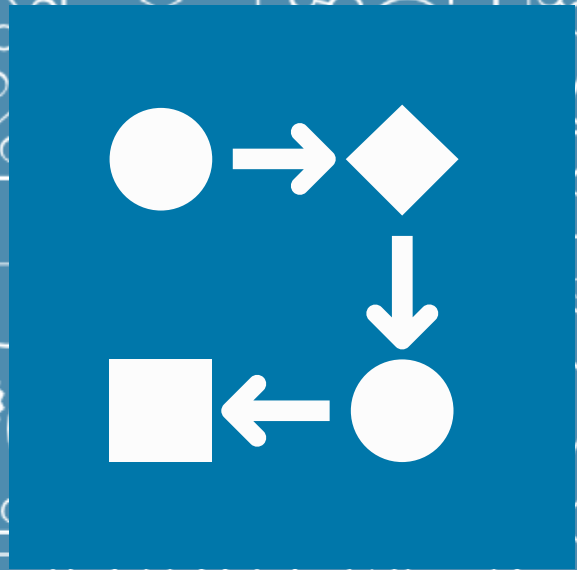
Home Setup Testing Reports Test Config Support

SETUP TESTING REPORTS

Select an action Select an action Select an action

Arizona Aspire

- 2024 - 2025
- Summative Spring 2025
- 2023 - 2024
- 2022 - 2023
- 2021 - 2022

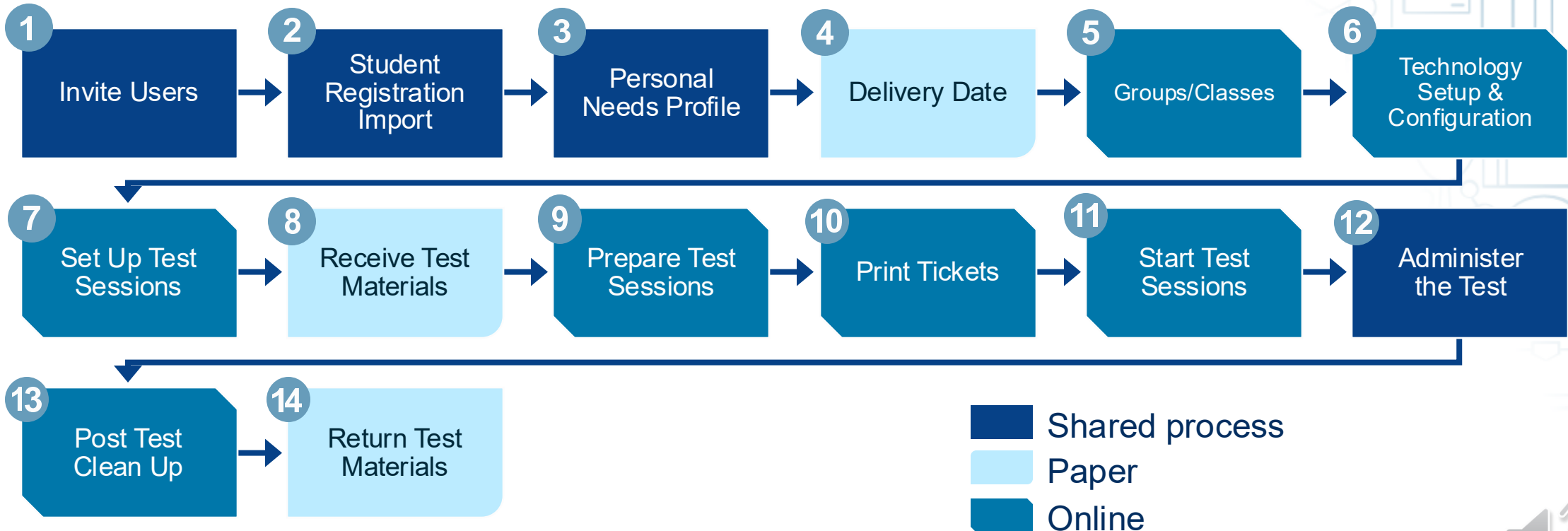


ACT ASPIRE TESTING PROCESS



ACT ASPIRE TESTING PROCESS

COMBINED FLOW



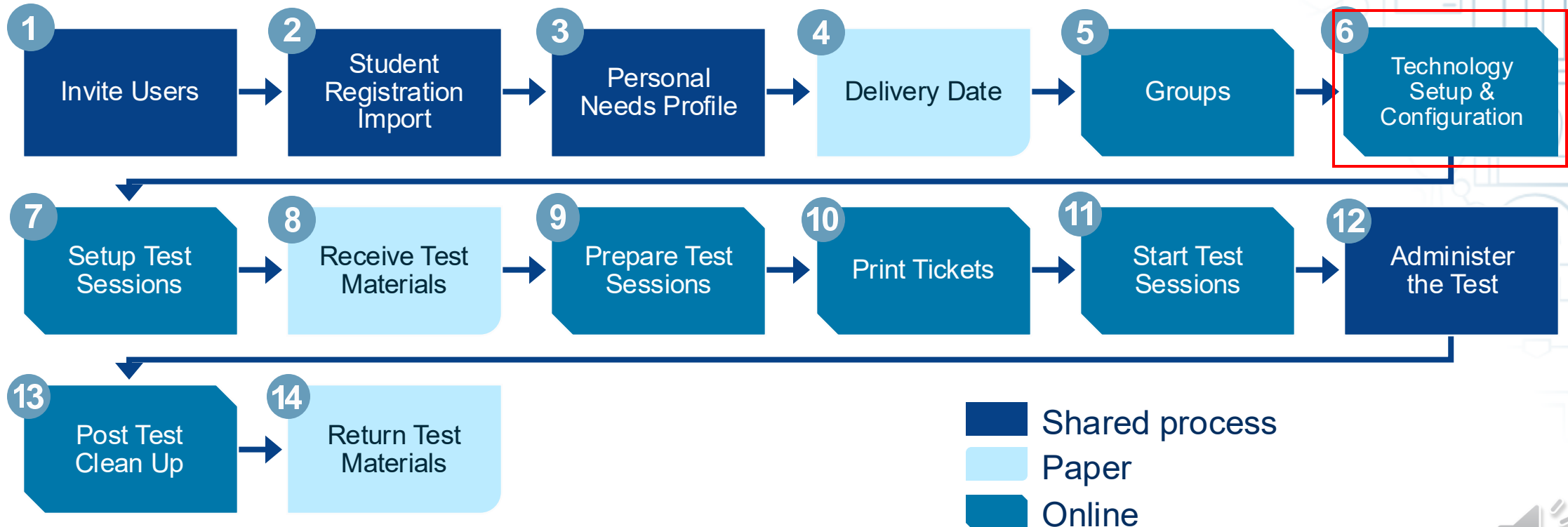


ONLINE TESTING TECHNICAL READINESS STEPS

ONLINE TESTING TECHNICAL READINESS STEPS

6

TECHNOLOGY SETUP & CONFIGURATION



ONLINE TESTING TECHNICAL READINESS STEPS

6

TECHNOLOGY SETUP & CONFIGURATION

- INSTALL TESTNAV ON TESTING DEVICES

Automatic Updates

- Chrome
- iPadOS
- Windows (*if downloaded from Windows Store*)

Manual Download and Install

- macOS
- Linux
- Windows (*if downloaded directly from download.testnav.com*)

download.testnav.com



ONLINE TESTING TECHNICAL READINESS STEPS

6

TestNav - SYSTEM REQUIREMENTS

- [HTTPS://SUPPORT.ASSESSMENT.PEARSON.COM/X/HWYCAQ](https://support.assessment.pearson.com/x/hwycaq)

Set up and use TestNav >

Requirements and Guidelines >

TestNav System Requirements v

TestNav App Updates

TestNav System Requirement Policy

ProctorCache System Requirements

Network Requirements and Guidelines

Remote Test Proctoring as a Service (RTPaaS) System Requirements

Download TestNav

Install and Sign In >

Features and Demos >

Troubleshooting >

Technical Bulletins >

Site Map

TestNav Blog

Recently Updated

TestNav 8 / Set up and use TestNav / Requirements and Guidelines / **TestNav System Requirements**

TestNav System Requirements

For details on most recent support changes, see the [Recently Updated](#) page.

These reflect minimum and recommended requirements; however, some customers slightly vary requirements for their specific organizations.

Hardware Requirements (2024-25 School Year)

 Do not use devices that take 10 seconds or more to start/run applications.

Requirement	Details
Processor	x64 - AMD, ARM, ARM64, or Intel™-based*
Memory	4 GB RAM; <i>Minimum - 2 GB RAM</i> <i>Linux and iOS - 2 GB RAM; Minimum - 1 GB RAM</i>
Screen Size	9.5-in
Resolution	1024 x 768
Other	- External keyboard and mouse (or touchpad) for touchscreen devices ■ Windows (<i>required</i>), Android ■ iOS (<i>recommended</i>) - Local File access to home directory

ONLINE TESTING TECHNICAL READINESS STEPS

6

TestNav – INSTALL AND SIGN IN

- [HTTPS://SUPPORT.ASSESSMENT.PEARSON.COM/X/JIF1AQ](https://support.assessment.pearson.com/x/jif1aq)

TestNav 8 / Set up and use TestNav / **Install and Sign In**

Install and Sign In

For step-by-step setup instructions, click the links below. *You can also read further on this page for a detailed overview on installable TestNav, App Check, and saved response file (SRF) and log files.*

Set Up TestNav on
Windows

Set Up TestNav on
macOS

Set Up TestNav on
iOS

Set Up TestNav on
ChromeOS

Set Up TestNav on Linux

Access TestNav on your
Home Computer or
Device

Sign In to TestNav through
Student Portal

Set Up and Use
ProctorCache



ONLINE TESTING TECHNICAL READINESS STEPS

6

TestNav - INSTALL AND SIGN IN

TestNav Not Signed In

[Back to Sign in](#)

App Check

Enter a configuration identifier or click "Run App Check" to run the default app check.

Configuration Identifier (optional):

[Run App Check](#) [Run Network Check](#)

ONLINE TESTING TECHNICAL READINESS STEPS

6 TestNav – CHROMEBOOKS

- [HTTPS://SUPPORT.ASSESSMENT.PEARSON.COM/X/NGCCAQ](https://support.assessment.pearson.com/x/ngccaq)



Pearson supports only managed Chromebooks for secure testing. Both before you install TestNav AND prior to each testing session, you should check each device to ensure it is in managed status.



For testing, note which specific device each student uses during each test. The TestNav app saves Saved Response Files (SRFs) to only one designated place on the testing device. If an error occurs, you can locate files only on that specific device.



Students with accommodations or accessibility features enabled through their Personal Needs Profile (PNP) or test form access those features within TestNav. ChromeOS has native accessibility features that might appear within a kiosk floating accessibility menu during testing. Technology personnel must disable this menu before testing to avoid it interfering with the student's test.



ONLINE TESTING TECHNICAL READINESS STEPS

6 TestNav – CHROMEBOOKS



Convertible Chromebooks

- Chromebooks must be used in laptop mode for use with TestNav
- Tablet mode is not supported by TestNav



ONLINE TESTING TECHNICAL READINESS STEPS

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TestNav – MOBILE DEVICES- IPADS

- [HTTPS://SUPPORT.ASSESSMENT.PEARSON.COM/X/OACCAQ](https://support.assessment.pearson.com/x/OACCAQ)

Prior to testing, be sure to:



Familiarize yourself with the default primary save location.



Configure the secondary save location through PearsonAccess^{next}
The same secondary save location applies to all computers and devices. You only need to set this configuration one time.



Communicate procedures for locating SRFs (Student Response Files) and log files to proctors



Note which student tests on which device during infrastructure trials and on test days.



ONLINE TESTING TECHNICAL READINESS STEPS

6 IPADS – ASSESSMENT TIMER



iOS will exit kiosk mode after 8 hours



Determine if student(s) will exceed the allotted time



Plan a break for student(s) to sign out prior



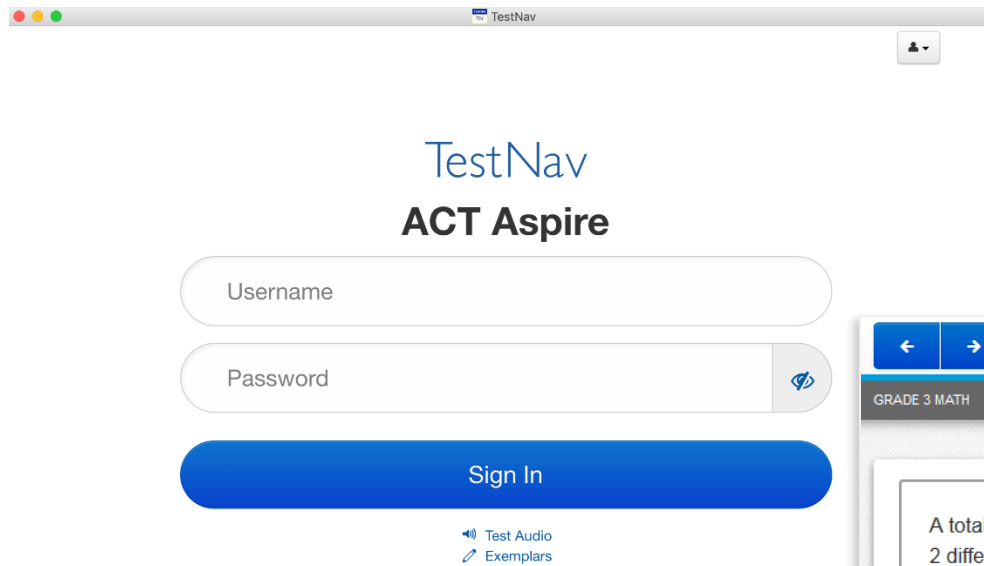
If time expires, restart the iPad and resume the student(s)



ONLINE TESTING TECHNICAL READINESS STEPS

6

ACCESSING TestNav



TestNav
ACT Aspire

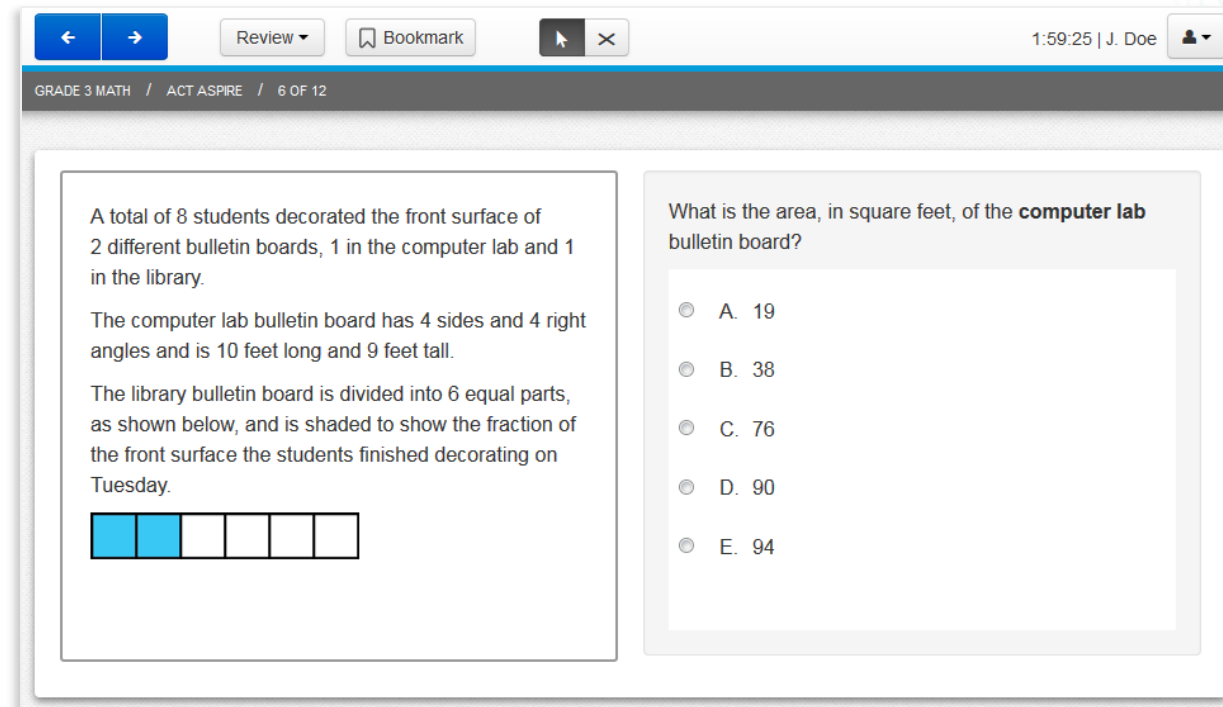
Username

Password

Sign In

[Test Audio](#)
[Exemplars](#)

TestNav is the secure student testing application

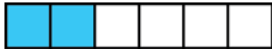


GRADE 3 MATH / ACT ASPIRE / 6 OF 12

A total of 8 students decorated the front surface of 2 different bulletin boards, 1 in the computer lab and 1 in the library.

The computer lab bulletin board has 4 sides and 4 right angles and is 10 feet long and 9 feet tall.

The library bulletin board is divided into 6 equal parts, as shown below, and is shaded to show the fraction of the front surface the students finished decorating on Tuesday.



What is the area, in square feet, of the **computer lab** bulletin board?

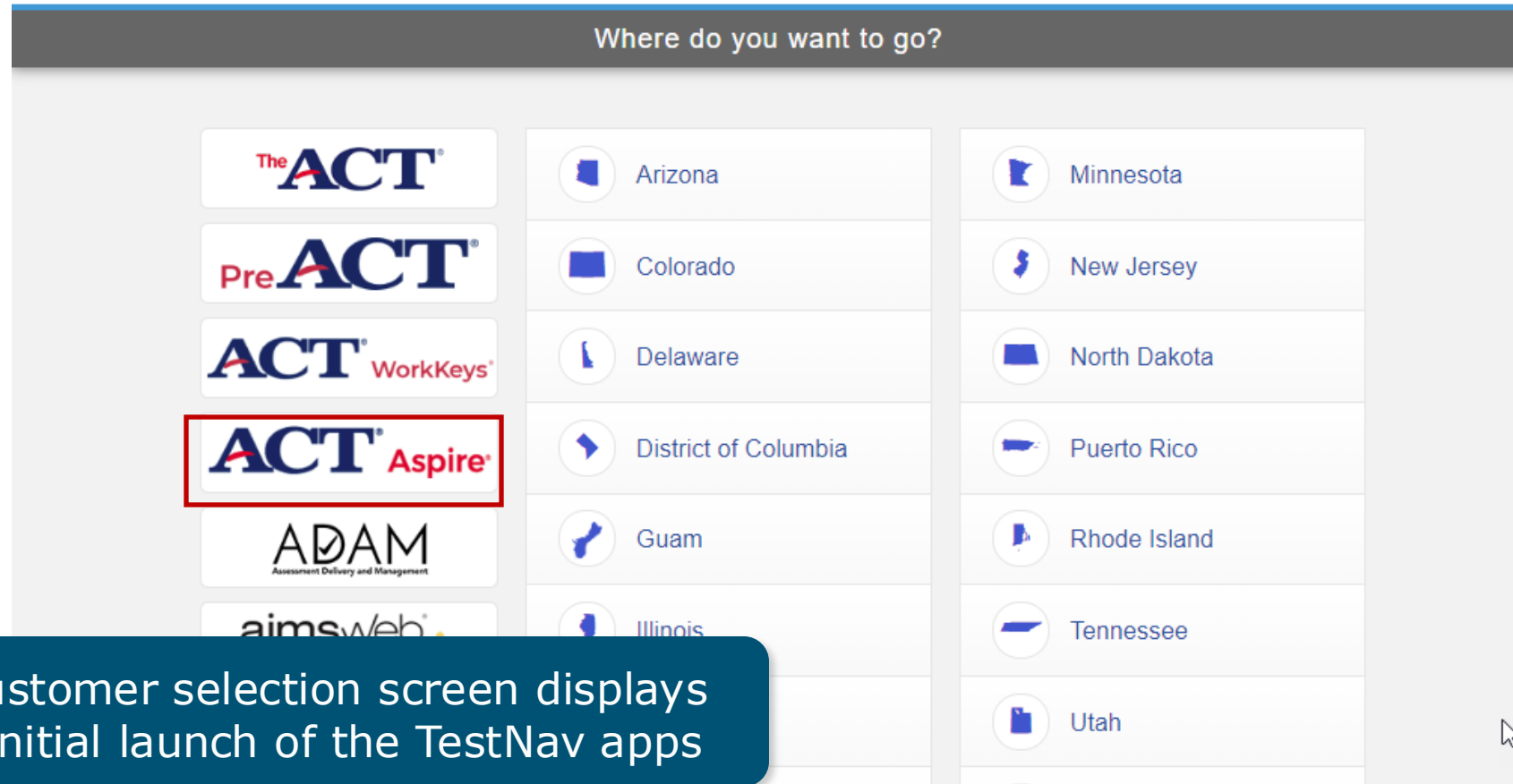
- ☐ A. 19
- ☐ B. 38
- ☐ C. 76
- ☐ D. 90
- ☐ E. 94

ONLINE TESTING TECHNICAL READINESS STEPS

6

ACCESSING TestNav

TestNav™

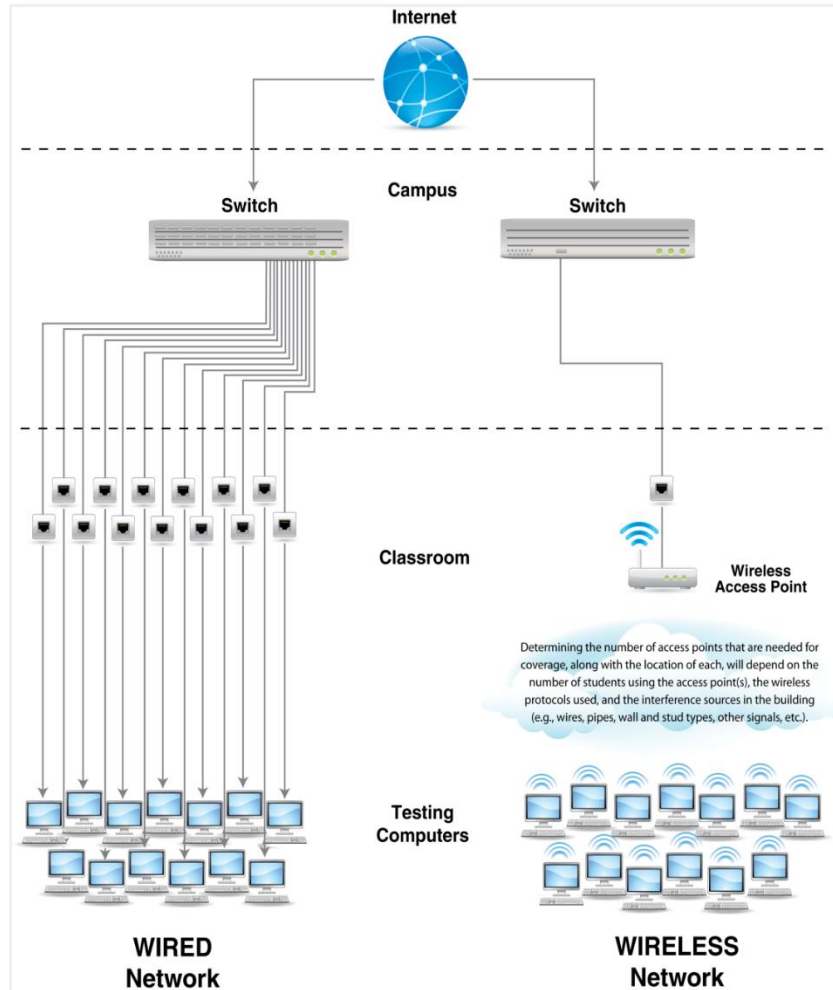


The customer selection screen displays upon initial launch of the TestNav apps

ONLINE TESTING TECHNICAL READINESS STEPS

6

WIRELESS TESTING: BEST PRACTICES



Wireless access points – more is better

Limit computers per wireless access point

Distance – closer is better

Limit obstructions

Test performance before scaling

ONLINE TESTING TECHNICAL READINESS STEPS

6

DISABLE AUTOMATIC APPLICATIONS

Anti-virus software

Power management software

Screen savers

IM Applications

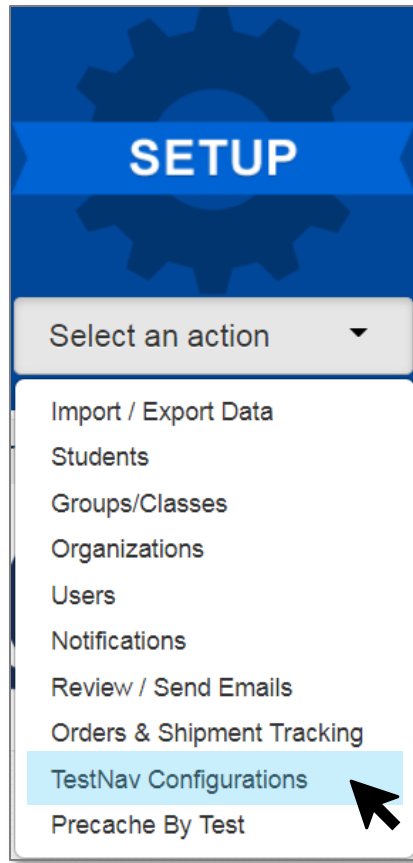
E-mail message notification



ONLINE TESTING TECHNICAL READINESS STEPS

6

SETUP - TestNav CONFIGURATIONS



ONLINE TESTING TECHNICAL READINESS STEPS

6

SETUP - TestNav CONFIGURATIONS

The screenshot displays the 'SETUP' section of the ACT Aspire interface. On the left, a sidebar menu lists various setup tasks: 'Import / Export', 'Students', 'Groups/Classes', 'Organizations', 'Users', 'Notifications', 'Review / Send Emails', 'Orders & Shipment Tracking', 'TestNav Configurations', and 'Precache By Test'. The 'TestNav Configurations' option is highlighted. The main content area is titled 'TestNav Configurations' and features a 'Tasks' section with '0 Selected' items. Below this is a 'Find TestNav Configurations' section with a search bar labeled 'Configuration Name starts with' and a 'Search' button. A 'Start' button is also visible. A dropdown menu is open from the 'Start' button, showing options: 'All Tasks', 'Create / Edit TestNav Configurations' (which is highlighted by a black arrow), 'Delete TestNav Configurations', and 'Import/Export TestNav Configurations'. A speaker icon is located in the bottom right corner of the interface.

ONLINE TESTING TECHNICAL READINESS STEPS

6

SETUP - TestNav CONFIGURATIONS

Tasks for Proctor Caching

Create / Edit TestNav Configurations Delete TestNav Configurations Import/Export TestNav Configurations

CONFIGURATIONS (0)

Create Configurations

DETAILS

New Cache Configuration

Create Reset

Configuration Name*

PM Test

Organizations*

× SAMPLE SCHOOL 2 (SAMP-9992-9876)

Default Precaching Computer

Computer Name*

Testing Lab 1

IP Address

172.16.73.108

Port

4480

Note: Confirm that firewall or content filtering software is open for both ports 4480 and 4481 of the proctor caching computer.

Response File Backup Locations

Please use the following format for SFTP file backup location: sftp://<userid>:<password>@<address>:<port>/path

Windows, Primary Location ⓘ

Use default user directory

Windows, Secondary Location ⓘ

MAC, Primary Location ⓘ

Use default user directory

MAC, Secondary Location ⓘ

Android, ChromeOS, and iOS Secondary Location ⓘ

ONLINE TESTING TECHNICAL READINESS STEPS

6

SETUP - TestNav CONFIGURATIONS

Tasks for Proctor Caching

Create / Edit TestNav Configurations Delete TestNav Configurations Import/Export TestNav Configurations

CONFIGURATIONS (0)

Create Configurations

DETAILS

New Cache Configuration

Create Reset

Configuration Name*

PM Test

Organizations*

x SAMPLE SCHOOL 2 (SAMP-9992-9876)

Precaching Computers (1) Add

No Cache

Computer Name*

No Cache

☒ Default computer used for sessions

IP Address

Port

Configuration Identifier ⓘ

PDA6DAGX8Z

Note: Confirm that firewall or content filtering software is open for both ports 4480 and 4481 of the proctor caching computer.

Response File Backup Locations

Please use the following format for SFTP file backup location: sftp://<userid>:<password>@<address>:<port>/path

Windows, Primary Location ⓘ

Use default user directory

Windows, Secondary Location ⓘ

MAC, Primary Location ⓘ

Use default user directory

MAC, Secondary Location ⓘ

Android, ChromeOS, and iOS Secondary Location ⓘ

ONLINE TESTING TECHNICAL READINESS STEPS

6

SETUP – CONFIGURATION IDENTIFIER

No Cache

Computer Name*

No Cache

☒ Default computer used for sessions

IP Address

Port

Configuration Identifier ⓘ

PDA6DAGX8Z

Note: Confirm that firewall or content filtering software is open for both ports 4480 and 4481 of the proctor caching computer.



ONLINE TESTING TECHNICAL READINESS STEPS

6

TestNav – APP CHECK

The screenshot displays the TestNav ACT Aspire interface. On the left, there is a sidebar with the TestNav logo and ACT Aspire branding. Below the logo are input fields for Username and Password, a Sign In button, and links for Test Audio and Exemplars. A dropdown menu is open, showing options: App Check, Sign in to TestNav, and Choose a different customer. The main content area shows the App Check screen. It includes a 'Back to Sign in' button, a heading 'App Check', and instructions: 'Enter a configuration identifier or click "Run App Check" to run the default app check.' Below this is a text input field for the Configuration Identifier (optional), which contains the value 'ASPIRE-20958'. A 'Run App Check' button is present. The bottom section of the screen shows the results of the app check, stating 'App Check is complete' and listing three successful checks: 'Kiosk Mode Passed.', 'Connectivity to TestNav Passed.', and 'Proctor Cache Passed.'.

TestNav

Not Signed In

App Check

Back to Sign in

Enter a configuration identifier or click "Run App Check" to run the default app check.

Configuration Identifier (optional):

Configuration Identifier

Run App Check

TestNav

Not Signed In

App Check

Back to Sign in

Enter a configuration identifier or click "Run App Check" to run the default app check.

Configuration Identifier (optional):

ASPIRE-20958

Run App Check

App Check is complete

- ✓ Kiosk Mode Passed.
- ✓ Connectivity to TestNav Passed.
- ✓ Proctor Cache Passed.

ONLINE TESTING TECHNICAL READINESS STEPS

6 TestNav – NETWORK CHECK

The screenshot displays the TestNav 'App Check' interface. On the left, a sidebar contains a user profile icon, the title 'App Check', and the instruction 'Sign in to TestNav'. The main content area is titled 'App Check' and prompts the user to 'Enter a configuration identifier or click "Run App Check" to run the test'. Below this is a text input field for the 'Configuration Identifier (optional)'. A prominent blue button labeled 'Run Network Check' is highlighted with a red rectangular border. In the foreground, a white pop-up window displays the test results. It shows a 'Download Speed Test' result of '325.84 Mbps'. The 'Test Results' section indicates a 'Pass' status with a green badge and states: 'Given the current load on your system, you should be able to test at this location.' A blue banner below this message reads 'Proctor Cache is not recommended'. The 'Information' section at the bottom provides advice for high-speed networks and lists 'speedtest.net' and 'fast.com' as alternative sites.

App Check

Sign in to TestNav

Choose a different location

Enter a configuration identifier or click "Run App Check" to run the test

Configuration Identifier (optional):

Configuration Identifier

Run Network Check

Download Speed Test 325.84 Mbps

Test Results Pass

Given the current load on your system, you should be able to test at this location.

Proctor Cache is not recommended

Information

For networks with speeds greater than 150 Mbps, please use another site for most accurate information:

- speedtest.net
- fast.com



ONLINE TESTING TECHNICAL READINESS STEPS

TestNav – COMMON ERROR CODES

- Familiarize yourself with the common TestNav error codes
- Troubleshoot technical issues during testing
- Note the error code and provide to the support agent

Common Error Codes	
1001	Your test has been saved. Please notify your test administrator.
1014	Unable to download test content.
8029	The test installed app is out of date and needs to be updated in order to use TestNav on this device.
3005	TestNav has detected that another application attempted to become the active window, which may compromise the security of this test. TestNav has been shut down. You may need assistance from your test monitor to restart the test.
3018	The connection to the server has been lost. Please inform your test proctor that the test must close due to a connectivity error.
9058 or 9059	The username or password you entered is incorrect.



RESOURCES



RESOURCES

WEB PAGES AND RESOURCES

- **Arizona ACT Aspire Support Page**
 - <https://az-support.mypearsonsupport.com/aspire/>
- **ACT Aspire PearsonAccess^{next} site**
 - <https://aspire.pearsonaccessnext.com/customer/index.action>
- **Download TestNav**
 - <https://support.assessment.pearson.com/x/mgJnAw>
- **TestNav System Requirements**
 - <https://support.assessment.pearson.com/x/HwYcAQ>
- **Install and Sign In to TestNav**
 - <https://support.assessment.pearson.com/x/Jif1AQ>
- **TestNav Error Codes**
 - <https://support.assessment.pearson.com/x/DwACAAQ>



QUESTIONS?

We're here to help!



Pearson Customer Support:

- Phone: 1.888.705.9421 Option 4 (ACT Aspire)
- Hours available: Monday-Friday 7:00 am - 7:00 pm (CST)

